

Branding Template

Name of Business: VAlance Support Services

Address: Batangas, Philippines

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Email: malisetteamanrique@gmail.com

Website:

Contact Person: Ma. Lisette Manrique

Vision: To be a recognized, well-respected and sought-after freelancer/company within this industry.

Mission: To provide superior virtual business management and support services that are custom-fitted to the businesses of each clients, and to constantly improve my skills and professional development

Goal: To provide exceptional virtual assistance services to businesses

Tagline: Providing customized virtual business management and support services to business owners

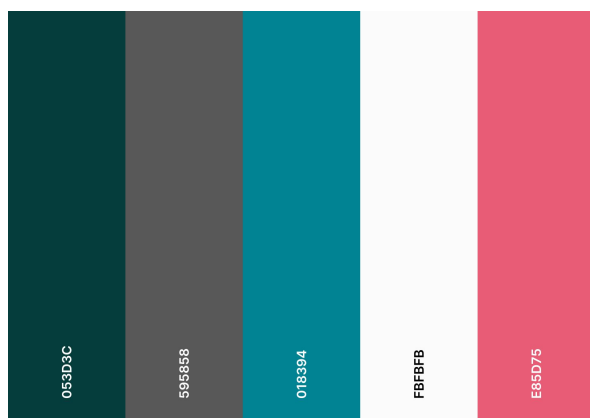


Logo:

Main font style: Playlist Script, Knewave

Other font styles: Josephine Sans Regular

Main color: VAlance Support Services Color Palette



VAlance color palette

coolers

Services/Products Offered: Virtual Assistance services to Businesses

Days Open: M-F

Hours Open: 9am-5pm

Target market info:

1. Business owners, business managers, CEOs
2. Men and Women
3. Age range: 25 and up
4. Locations: USA, Europe, Australia, Canada, others
5. Time of engagements: (depends on client's needs)

Keywords

Main - virtual assistance services, administrative support, social media handling

Supporting KWs - freelance virtual assistant, virtual pa, admin support, administrative support services, administrative support assistant, media manager, facebook post manager, smm manager,